



SCHOOL COUNCIL MEETING MINUTES 21 FEBRUARY 2017

1. PRESENT

DET: Sheryl, Marg, Trevor, Colin, Alex (guest)

Non DET: Geoff, Jeremy, Sarah, Deanna, Gabrielle

Apologies: Tim

Minutes: Mary

Chaired by: Gabrielle

Meeting commenced: 7.06pm

2. MINUTES OF PREVIOUS MEETING

Motion: That the previous Minutes of Meeting 6 December 2016 be accepted

Moved: Gabrielle

Seconded: Sarah

CARRIED

3. BUSINESS ARISING FROM PREVIOUS MEETING

Letter to Architect	Geoff	In progress
Policy Sub Committee to investigate Policy around advertising	Marg	Policy in draft form at the moment.
Environment Committee to put a write up in the school newsletter outlining 2017 action plan.	Geoff	Completed
Trevor and Marg to create job descriptions for OSHC Staff	Trevor/Marg	Completed
Marg to check leave policy for OSHC Staff		Meeting 1/3/2017
The school to put a write up in the newsletter regarding our Naplan results	Trevor	Completed

4. General Business- Call for items to add to general business

5. CORRESPONDENCE

In:

Out:

6. GENERAL BUSINESS ARISING FROM CORRESPONDENCE

Action:

7. REPORTS

7.1 Principal's Report: Verbal Report

7.1.1 Recommendation

1. That School Council endorse the draft AIP

Moved: Gabrielle

Seconded: Deanna

CARRIED

7.2 Finance Sub-Committee Report:

7.2.1 Motion That School Council endorse Cash Receipts December 2016

High Yield\$ 12,913.90

Official.....\$ 87,147.18

Building Fund\$ 0.00

Library Fund.....\$0.00

Term Deposit\$ 0.00

TOTAL.....\$100,061.08

Moved: Jeremy

Seconded: Gabrielle

CARRIED

7.2.2 Motion: That School Council ratify Cash Payments December 2016

Official \$87,897.91

Moved: Jeremy

Seconded: Gabrielle

CARRIED

7.2.3 Motion: That School Council endorse bank account transfers

\$0.00 from High Yield to Official Account at

Moved:

Seconded:

7.2.4 Motion: That School Council ratify Family Credit Notes December 2016

\$21,384.00

Moved: Jeremy

Seconded: Gabrielle

CARRIED

7.2.5 Motion: That School Council endorse Cash Receipts January 2017

High Yield\$270,767.07

Official.....\$11,051.49

Building Fund\$0.00

Library Fund.....\$0.00

Term Deposit\$0.00

Approve any proposed fundraising events for the year.	See Below	
Endorse proposed GST treatment of fundraising events. NS6 Expenditure out of scope <ul style="list-style-type: none"> NS6 Revenue out of scope 	Jeremy	Gabrielle
Minute whether the subsidised funding of camps or excursions are approved.- Approved	Jeremy	Deanna
Endorse the school cash handling policy.	Deferred to next meeting under review	
Endorse the school parent payment policy.	Deferred to next meeting under review	
Endorse the school investment policy.	Deferred to next meeting under review	
Endorse the school electronic funds management policy.	Deferred to next meeting under review	
Endorse the school purchasing card policy.	Deferred to next meeting under review	
Endorse the school purchasing card register (of card holders and limits).	Deferred to next meeting under review	
Approve the current list of volunteers working in the school and any additions to the list during the year.	Gabrielle Action: Colin to research possible video for volunteer induction	Sarah
Set dates for meetings (with a minimum of 8). 21 February 2017 28 March 2017 02 May 2017 06 June 2017 25 July 2017 05 September 2017 31 October 2017 12 December 2017	Jeremy	Sarah

7.3 Buildings and Grounds Sub-Committee:

7.3.1 Recommendation

	Approved	Suggested Date
Install South Side Gate	√	End of Term 1 2017
Coordinate the conduct of up to five parent /volunteer yard working bees.	√	July 2017
Re-Develop the western wall (main building) garden area	√	End of term 3 2017
Develop a Masterplan for BSPS Environment	√	End of term 2 2017

Moved: Geoff

Seconded: Sheryl

7.4 OSHC Sub-Committee:

7.4.1 Recommendation

1.

7.5 Community Partnerships Sub-Committee:

7.5.1 Recommendation

1.

	Approved	Suggested Date
Mother's Day stall	√	May 2017
Trivia night	√	Jul-Aug 2017
Book Week celebration	√	Aug 2017
Father's Day stall	√	Sept 2017
Concert merchandise	√	Oct 2017
End of Year Picnic	√	Dec 2017
Interschool Soccer match	√	
Disco or Silent Disco	√	Term 3 ?
Pot Luck multi-cultural food event	√	
Games night	√	
Festival	√	
Cooking sessions for Parents & Carers	√	
Ciao Down- 2 a term	√	

Moved: Gabrielle

Seconded: Sarah

7.6 Policy Sub-Committee Report:

7.6.1 Recommendation

1.

8. GENERAL BUSINESS

Recommendation

1.

Meeting closed: 8.10

Next Meeting: 28 March 2017

Actions:

Action: Research possible video for OHS volunteer induction	Colin
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