

SCHOOL COUNCIL MEETING MINUTES 25 JULY 2017

1. PRESENT

DET: Trevor, Marg, Ivana,

Non DET: Sarah, Gabrielle, Jeremy, Sara, Monique, Geoff

Apologies: Toby

Minutes: Mary

Chaired by: Gabrielle

Meeting commenced: 7.08pm

2. MINUTES OF PREVIOUS MEETING

Motion: That the previous Minutes of Meeting 6 June 2017 be accepted

Moved: Gabrielle

Seconded: Jeremy

Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

Marg to check with Brett regarding land ownership of the school grounds and to follow up on whether the Department is in the process of dealing with Moreland City Council regarding transfer of land ownership. If there is no plan in action Geoff to draft a letter to the Department and Moreland City Council.	Marg	Completed Action: To follow up again.
Draft of the guidelines regarding indigenous planting and sustainability around the school grounds to be circulated at next School Council meeting	Geoff	Completed Draft to be circulated at next School Council meeting
School Council information on Website. Monique to organise an inclusion for the school's website. Marg to review. Sanae to upload to the school website	Monique	Monique has draft to show tonight
Monique and Paul to discuss Winter Solstice after the event and the plan for Winter Solstice moving forward.	Monique	Monique will organise a time to meet.
School ground expansion into linear path. Geoff to investigate	Geoff	Completed
Attendance Policy and Advertising and Sponsorship Policy to be reviewed and to come back to School Council	Marg	Completed Committee received some comments. Policy to be reviewed and to come back to School Council.

4. **General Business-** Call for items to add to general business

5. **CORRESPONDENCE**

In: n/a

6. **GENERAL BUSINESS ARISING FROM CORRESPONDENCE**

Action: n/a

7. **REPORTS**

7.1 **Principal's Report: Verbal Report**

7.1.1 **Recommendation**

1. School Council to approve a Pupil Free Day on Monday 21st August for staff to undertake work with regards to the Pre-review Self Evaluation

Moved: Trevor

Seconded: Gabrielle

Carried

2. School Council to approve the student free days at the beginning of 2018

Monday 29th January – Teachers return (Student free day)

Tuesday 30th January – Curriculum Day (Student free day)

Wednesday 31st January – Years 1-6 students return

Monday 5th February – Foundation students start

Moved: Monique

Seconded: Jeremy

Carried

3. OSHC Sub Committee to begin the process to increase licensing capacity.

Moved: Trevor

Seconded: Monique

Carried

Action: Trevor to put something in the Newsletter explaining what the review is.

7.2 **Finance Sub-Committee Report:**

7.2.1 **Motion** That School Council endorse Cash Receipts May 2017

High Yield.....\$ 759.66

Official.....\$ 55,835.22

Building Fund.....\$ 0.00

Library Fund.....\$0.00

Term Deposit.....\$ 0.00

TOTAL.....\$56,594.88

Moved: Jeremy

Seconded: Gabrielle

Carried

7.2.2 **Motion:** That School Council ratify Cash Payments May 2017

Official \$ 103,759.26

Moved: Jeremy

Seconded: Sarah

Carried

- 7.2.3 Motion:** That School Council endorse bank account transfers
Zero during May 2017
Moved: n/a **Seconded:**
- 7.2.4 Motion:** That School Council ratify Family Credit Notes May 2017
Zero family credit notes in May
Moved: n/a **Seconded:**
- 7.2.5 Motion** That School Council endorse Cash Receipts June 2017
High Yield\$ 12,531.12
Official.....\$ 79,720.64
Building Fund\$ 0.00
Library Fund.....\$0.00
Term Deposit\$ 0.00
TOTAL.....\$92,251.76
Moved: Jeremy **Seconded: Gabrielle**
Carried
- 7.2.6 Motion:** That School Council ratify Cash Payments June 2017
Official \$ 92,750.34
Moved: Jeremy **Seconded: Gabrielle**
Carried
- 7.2.7 Motion:** That School Council endorse bank account transfers
\$20,000 on 08/06/2017 from High Yield Account to the Official Account.
Moved: Jeremy **Seconded: Monique**
Carried
- 7.2.8 Motion:** That School Council ratify Family Credit Notes June 2017
\$ 4,868.50
Moved: Jeremy **Seconded: Sarah**
Carried
- 7.3 Buildings and Grounds Sub-Committee:** Tabled as read
- 7.3.1 Recommendation :**
1. n/a
Moved: **Seconded:**

7.4 OSHC Sub-Committee: tabled as read

7.4.1 Recommendation:

1.

Moved:

Seconded:

7.5 Community Partnerships Sub-Committee: Tabled as read

7.5.1 Recommendation

1. To change the name to Community and Fundraising

Moved: Monique

Seconded: Gabrielle

Carried

Action: Mary to include payment options on fee reminder letter and to forward to Vivien

7.6 Policy Sub-Committee Report:

7.6.1 Recommendation: That School Council ratifies the following Policies

1. Attendance Policy

Moved: Marg

Seconded: Monique

Carried

2. Advertising and Sponsorship

Moved: Marg

Seconded: Monique

Carried

3. Dogs in Schools

Moved: Marg

Seconded: Monique

Carried

8. GENERAL BUSINESS

n/a

Meeting closed: 8.41pm

Next Meeting: 5 September 2017

Mary to include payment options on fee reminder letter and to forward to Vivien	ASAP
Trevor to put something in the Newsletter explaining what the review is.	ASAP