



November 2025

Dear Parents and Carers,

Congratulations on nearing the end of another busy, exciting year.

Attached you will find a letter and information about the 2025 Parent Payment arrangements.

In previous years, many families contributed \$340 per child for Essential Education Items and activities.

There were also further opportunities for families to make extra voluntary payments

The money makes a big difference to what the school can offer.

Payments are completely voluntary and not paying won't have any impact on your child, and won't ever be noted publicly.

If you can pay as much as last year, the money will go to creating a better learning experience for all children. If you can pay for a family that isn't able to, that helps as well.

Donations to the Building Fund and Library Fund are tax deductible.

This year, the extra money was used for other essential items to support learning, including resources for Literacy, Numeracy, The Arts, STEM, Physical Education and our Bilingual program.

Thanks again for your support of our school. Here's to a great year ahead in 2025.

Yours sincerely,

BSPS School Council



November 2025

Dear parents and carers,

Brunswick South Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for all our students.

We want to thank you for all that you do to support our school, whether that's through payments and donations, fundraising or volunteering your time. This has, and will continue to, make a huge difference to our school and what we offer.

Within our school this support has allowed us to;

- Offer an extensive range of subjects and special curriculum experiences for our students across all year levels
- Refurbish our school grounds
- Upgrade and purchase of additional digital devices
- Purchase additional Literacy and Numeracy resources
- Provide high quality programs and specific subject materials and equipment for: Literacy, Mathematics, Science, Art, Performing Arts, STEM, Health and Physical Education
- Maintain sufficient class sets of books for students to develop their reading skills
- Provide hands on maths resources
- Facilitate Literacy and Mathematics online digital subscriptions
- Purchase a range of sporting equipment
- Arrange for individual student supplies, stationery and other bulk learning supplies

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Kind regards,

*Kristie Satilmis*  
Principal

*Dan Ziffer*  
School Council President



<b>Curriculum Contributions</b> <i>Items and activities that students use, or participate in, to access the curriculum</i>	<b>Amount</b>
<b>Foundation - Year 6 classroom consumables, materials &amp; equipment</b> <i>e.g. exercise books, HB pencils, erasers, glue sticks, rulers, whiteboard markers and erasers, coloured pencils, mini whiteboards, document wallets, pencil cases, sharpeners</i>	\$100
<b>Art</b> <i>e.g. clay, plasticine, glue sticks, scrap books, portfolio, textile materials, paint, pencils and textas, crayons, canvas, glitter, coloured paper</i>	\$20
<b>STEM</b> <i>e.g science and chemistry materials, recycled materials, craft paper, baking goods, glue and general materials.</i>	\$20
<b>Physical Education &amp; Sport</b> <i>e.g sports equipment and resources, sports clinics, Sporting Schools Membership</i>	\$20
<b>Health and Wellbeing</b> <i>e.g equipment, resources, subscriptions</i>	\$10
<b>Printing and photocopying of learning materials</b> <i>e.g. paper, printing and photocopying costs</i>	\$10
<b>Curriculum Contributions (suggested \$180)</b>	<b>\$ 180</b>

<b>Other Contributions for non-curriculum items</b> <b>Suggested amounts: \$150, \$200, \$250 or \$400</b>	<b>Amount</b>
General Contribution towards school resources, equipment etc	\$
School grounds maintenance, upgrades and improvements	\$
<b>Total Amount</b>	\$
<b>Tax Deductible contributions</b>	
<b>Building fund</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$
<b>Library fund</b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$
<b>Total Amount</b>	\$

**Educational items for students to own:** Parents/Carers may choose to purchase resources for your child to individually own and use. If you would like to purchase your own items, please contact the office for a list of items that the school recommends.

**Extra-Curricular Items and Activities:** Brunswick South Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis e.g. school magazine, camps, excursions, graduation ceremony

**Financial Support for Families:** Brunswick South Primary understands that some families may experience financial difficulty and offers a range of support options, including: the Camps, Sports and Excursions Fund. Families who do not have an immediate capacity to pay are also able to enter into alternative and confidential payment arrangements with the school. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Business Manager, Mary Glendza on 9380 1231 or email [brunswick.south.ps@education.vic.gov.au](mailto:brunswick.south.ps@education.vic.gov.au)

**Refunds:** Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



**Payment Form 2025 -Please email or return completed form to the office**

Student Details	
Student Name	
Student Year Level	
Category	Payment
<b>Curriculum Contributions</b> <i>(Suggested \$180)</i>	\$
<b>Other Contributions</b> General School Resources <i>(Suggested amounts: \$150, \$200, \$250 or \$400)</i>	\$
<b>Other Contributions</b> School Grounds Maintenance and Upgrades <i>(Suggested amounts: \$150, \$200, \$250 or \$400)</i>	\$
<b>Tax Deductible</b> Building Fund Contributions	\$
<b>Tax Deductible</b> Library Fund Contributions	\$
<b>Total Payment</b>	\$

**How to make a payment- please email or return completed form to the office**


<p><b>At the office</b></p> <ul style="list-style-type: none"> <li>• Eftpos</li> <li>• Cash</li> <li>• Credit Card</li> </ul>	<p><b>By Mail</b></p> <ul style="list-style-type: none"> <li>• Fill out credit card details</li> </ul> <p>Send to: 56 Brunswick Road Brunswick East 3057</p>	<p><b>Electronic Payment</b></p> <p>Direct Deposit BSB: 063 228 Acc No. 10018837</p> <p>Name: Brunswick South Primary School</p> <p>Enter description: Student name - Curr Conts, Build Fund or Lib Fund</p>
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**Credit Card Payment Details**

Card No.

Cardholder's Name:  CCV

Cardholder's Signature:  Expiry Date



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.